A Filing System with the Works

When Tom Fujiwara needs to study plans for street repairs or review a map of his city's storm drain system, he locates and retrieves large documents more quickly and efficiently than ever before using the department's new Easi File™ filing and storage system.

"We already were familiar with the Easi File system, so it was an easy choice for us," said Mr. Fujiwara, Assistant Public Works Director for the City of Redlands, California, "We chose Easi File files because they work. It's that simple. The cabinets don't damage our documents and they are very, very easy to access," he explained. Before Easi File, the city's thousands upon thousands of pages of large drawings, maps and exhibits required by the department were stored mainly in flat files, or rolled up in tubes in a corner. "It was very challenging to get your hands on the right document," he said.

According to Brad Barrett, President Easi File, a storage and filing systems company, "Our municipal customers, like the City of Redlands, are finding one Easi File vertical file can store as many documents as 15 drawers of flat files, while requiring 75 percent less space."

"We now have ten Easi File cabinets to store large documents, which are mostly engineering drawings, exhibits and maps, some of which measure from 18" x 26" and 24" x 36" and larger", said Mr. Fujiwara. The system not only saves space, it saves time in retrieving and storing documents.

"The main benefit with Easi File," he explained, "is that you can access and retrieve files as you need them. It doesn't destroy or bend the document. What you don't want, you can slide back and access only the files you need at that moment." Everything is accessible, easy to

retrieve and protected. "The big advantage for us is that it doesn't damage the document and it's so easy to access. I highly recommend the Easi File system to others," Mr. Fujiwara said.

With document protection, easy access, space savings and filing efficiency, Easi File easily pays for itself. For information on Easi File storage and filing systems visit us at www.easifile.ca E-mail us at info@easifile.ca or call toll free 1-877-716-3154.

Easi File's efficient storage system provides better document protection,

faster retrieval and solid security.